



5911 Bird Road
Miami, Florida 33155
Phone: (305) 666-0537
www.bottegachild.com
sylvia@bottegachild.com

Employment Application

PLEASE PRINT AND COMPLETE ALL SECTIONS

Today's Date: _____

Name

Full Name: _____
Last First M.I.

Employment Desired

Job Applying for: _____ Full time [] Part time [] Temporary []
Salary Desired: \$ _____ Date Available: _____ Birthdate: _____

Personal

Address: _____
Street Address Apartment/Unit #
City State ZIP Code

Phone: () _____ E-mail Address: _____

Are you a citizen of the United States? YES [] NO [] If no, are you authorized to work in the U.S.? YES [] NO []
If hired, can you furnish proof of eligibility? YES [] NO [] Are you 18 years or older? YES [] NO []

Can you perform the essential function of the position for which you are applying? YES [] NO []
Have you ever worked or attended school under another name? YES [] NO []

If yes, give details. _____

Have you ever worked for this organization? YES [] NO [] If yes, when? _____

Have you ever applied here before? YES [] NO [] If yes, when? _____

Are you presently employed? YES [] NO []

If yes, may we contact your current employer for a reference? YES [] NO []

Have you ever been fired or asked to resign from a job? YES [] NO []

Have you ever been convicted of a felony violation? YES [] NO []

If yes, give details. _____

If employed by us, do you expect to be employed elsewhere? YES [] NO []

If yes, give details. _____

Education

High School or GED: _____ Address: _____

From: _____ To: _____ Did you graduate? YES [] NO [] Degree: _____

Vocational or Technical: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

College or University: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Graduate School: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Do you have other skills or training that would be helpful for the job? If yes, please explain.

Employment History

Please list employers starting with the current or most recent.
A job offer may be contingent on acceptable references from employers.
 Please explain gaps in employment.

Name of Employer: _____ Phone: (____) _____

Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Supervisor's Name: _____ Title: _____

Phone: (____) _____ Email: _____

Job Title: _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Name of Employer: _____ Phone: (____) _____

Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Supervisor's Name: _____ Title: _____

Phone: (____) _____ Email: _____

Job Title: _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Name of Employer: _____ Phone: (____) _____

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Supervisor's Name: _____ Title: _____

Phone: (____) _____ Email: _____

Job Title: _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Name of Employer: _____ Phone: (____) _____

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Supervisor's Name: _____ Title: _____

Phone: (____) _____ Email: _____

Job Title: _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Gaps in Employment: _____

Volunteer Activities and Professional Memberships

Organization Name: _____ Title: _____

Responsibilities: _____ Years Active: _____

Organization Name: _____ Title: _____

Responsibilities: _____ Years Active: _____

Certification

I hereby certify that all the information provided in this employment application is true and complete. I understand that false information or the omission of information may disqualify my candidacy and may be grounds for termination. I further understand that I am applying to a Drug Free Workplace and may be required to submit to testing for the presence of drugs as a condition for employment.

Signature: _____ Date: _____

Please scan the application and your philosophy of education and send it via email to:
sylvia@bottegachild.com.

Additional Information Requested

Please write your philosophy of education in one page.

Answer the following questions below:

- 1) Are you able to carry more than 50lbs?

- 2) Have you any experience with children under the age of 6 years old? Please Describe:

- 3) In your work experience have you planned activities?

- 4) What responsibilities did you have as an assistant teacher?

- 5) What discipline training or curriculum do you know or use? Give me an example:

- 6) In your role as teacher have you conducted parent teacher conferences? Please describe: